Aug 28:03 Steve Chapman:

1. Cost Recovery 15% / 85% initial thoughts.
   * should it be more equitable.

2. DFO concerns on 3.9 be approved.
   * implications on scope of project.
   * DFO 3.9 evaluated in EA.
   * current draft agreement proj descrlp doesn t reflect 3.9 the section + DFO would want 3.9 considered.

   CEAA direction to DFO wait to review blasting plan under after panel.

   * what would be provincial response if proponent stock activity can pike -> would there be a stop work order?
     * check Bob Pedneau.

3. Public Registry - after pursuing contract with Digby library.
   * can they set up registry with panel.
   * panel wants to take the initiative.

   * they check in with libraries on draft agreement.

4. Timelines:
   - Sept 15 + 2-3K: "at our level to work final draft.

   EIS guidelines: do we need to vet draft internally.
   - 45 day comment period: Nov 30th if released right away.

   Panel appointment Jan 04.

5. Draft agreement: do we need to give Agency draft letter.
   * Steve: responding to comments: "thank you"
draft agreement - mid Sept -> finalised by 1st Oct.  
EIS guidelines - draft - 1st Oct -> public comment end Nov.  
finally guidelines + panel mid Dec -> forward.

- Each prepare list of people interested.  
  - those previous.  
  - Chris check with Pat con previous app.

academic?
- admin.
  - typical structure.
  - tech
  - geology
  - oceanographer
  - admin back. (tribunals + justice)

- faculty, interns, sabaticals, retirees.

secretariat?

- new staff, assisting staff? roles + responsibilities?

- are we going to have a dedicated policy analyst?

- is agency may be more on may get someone else.
  (actually writing a lot of report.)

- summer person - registry

- communications - at Digby 1st couple days of panel.

- legal support

- admin. support - budget, billing

- panel may request independent advice - hire consultant.

- Budget -> for budgeting.
  - track this time.  
  - 20% for legal services.

- why 15% need justification
Fed. Coat Covery + M. Order - on review panel.

* can't get signature on budget estimate from proponent until panel app. in place.

12/14/97

- cost share
  - explicit
  - invoice

DFO to agree

library to agree - formal req.

unfirmed side - with limited selection.

* Presentation to panel need reassessment after PEO.

858-0213, Steve Chapman (cell)

Friday - draft guidelines
  + public registry

* Steve -> public registry + prior documents.